

May 29, 2018

The Town Board of the Town of Lyons met for a meeting on May 29, 2018, at 6:30 p.m. in the Town Board meeting room.

Present: Brian Manktelow, Supervisor
Jake Emmel, Councilman
John Paliotti, Councilman
Joanne Greco, Councilwoman
Ralph D'Amato, Councilman
Sal Colatarci, Town Clerk
Tim Moore, Highway Supt.

Also Present: Jim Wedman, Ann Salerno, Stu Smart, Bob Milliman, Donna Wood, Richard Melnick, Helen Dobbins, Sharon and Bruce Lubitow, Melissa Powell, Richard Bogan, Anthony Villani, Pete DeRycke, Dale Kenville, Leslie Shaw

Absent:

This meeting was duly noticed by contacting the Times of Wayne newspaper, as well as posting a notice on the Town bulletin board and on the Town's web site.

All stood for the Pledge of Allegiance.

Councilman Paliotti moved to accept the minutes from both the April 25 meeting and the May 16 workshop. Motion seconded by Councilman D'Amato. Vote:

Councilman Paliotti voting aye
Councilman D'Amato voting aye
Councilman Emmel abstaining from May 16 minutes as he was not in attendance
Councilwoman Greco voting aye
Supervisor Manktelow voting aye

Melissa Powell addressed the Board regarding her concern for a violation notice she received regarding a business sign in front of her property on Phelps Street. Local code states those temporary contractor signs can only be placed in a yard for no longer than 10 days following completion of the job. A permanent sign, no more than 4 square feet is allowed. She felt that since she does not own the property, a temporary sign would be more appropriate. The Board instructed her that she must abide by the local rules and the temporary sign must be taken down and is welcome to construct a permanent sign, no more than 4 square feet.

Ann Salerno then addressed the Board concerning the condition of the home next to her on Broad Street. As has been the case for years, the tenants in the home are loud and messy and the police keep responding to complaint calls at the address. She asked what could be done to alleviate or eliminate the problems. Code Enforcement Officer Richard Bogan addressed the concern saying that he has received reports from the Wayne County Sheriff's department regarding calls to the address. As he explained, the department responded to over a dozen complaints at the address but no arrests were made. He stated that if there are no arrests, nothing can be done to shut down the apartments. Supervisor Manktelow explained that he had invited the Sherriff to attend tonight's meeting but was not able to attend. However, he has spoken to Steve Sklinnar from the Sheriff's Department and he will attend the next workshop or Board meeting to discuss the matter.

Supervisor Manktelow explained that the County is looking for a location to hold Youth Court. Youth Court is collaboration between the County and several school districts, training high school students to serve in the roles of attorneys, judges, and jury. The County is looking for a facility to hold the youth court. The Youth court would like to use the Town's court facility two times a month from 5:00 til 9 p.m. The Board will discuss the issue at the next meeting.

The matter of reviewing and approving a new County-wide EMS Plan, tabled from the last workshop, was then discussed. Supervisor Manktelow was going to clarify a few items within the plan and bring those clarifications back to the Board tonight. He stated that an insurance matter within the agreement still needs to be worked out and he would recommend the agreement not be signed at this time. The matter will be discussed at a later date.

The Matter of paying Town Zoning Board of Appeals members and Town Planning Board members, tabled from the last workshop, was then discussed. Supervisor Manktelow stated he had asked Diane Kitchen to ask fellow bookkeepers in the County to see what other Towns pay. The following pay scale was discussed by the Board:

\$150.00 per year for Planning Board and Zoning Board of Appeal members
\$200.00 per year for the Chairs of both Boards
\$25.00 per meeting for alternate members of both Boards

The matter will be discussed further at the next meeting.

The sale of the Town's Code Enforcement Vehicle was then discussed. CEO, Richard Bogan had suggested that the Town look into a vehicle that could do a better job of getting to job sites, perhaps a pick-up truck. Meanwhile, the Village of Newark has offered to purchase the current Code car for \$12,500.00. No further action was taken at tonight's meeting.

Supervisor Manktelow then mentioned that the quote the Board received at the last workshop from Custom Painting of \$2,400.00 was to power wash and paint the entire gazebo. There was a question at the workshop as to what the quote covered. Councilman D'Amato then moved to accept the quote of \$2,400.00 from Custom Painting. Motion seconded by Councilman Emmel. Vote:

Councilman D'Amato voting aye
Councilman Emmel voting aye
Councilman Paliotti voting aye
Councilwoman Greco voting aye
Supervisor Manktelow voting aye

Councilman Paliotti then moved to approve payment of General Fund vouchers #216 through #277 totaling \$253,139.34

Motion seconded by Councilman D'Amato. Vote:

Councilman Paliotti voting aye
Councilman D'Amato voting aye
Councilman Emmel voting aye
Councilwoman Greco voting aye
Supervisor Manktelow voting aye

Councilman Emmel then moved to approve payment of Highway Fund vouchers #81 through #95 totaling \$18,616.45

Motion seconded by Councilman Paliotti. Vote:

Councilman Emmel voting aye
Councilman Paliotti voting aye
Councilman D'Amato voting aye
Councilwoman Greco voting aye
Supervisor Manktelow voting aye

Department reports were heard. Code Enforcement Officer Richard Bogan stated that he has issued 22 building permits between April 25 and May 24, 2018. In addition, he issued 87 violations/orders to remedy, and 69 violations were cleared. Six appearance tickets have been issued, and a total of 61 landlord licenses were issued and two are pending in court.

Highway Supt. Tim Moore reported that several holes are being patched throughout the Town. Also, all men went to NYMIR safe driving classes and air brake certification class earlier this month. Also, several runs of picking up brush piles continued through the month. The end of the brush pick-up took place last week. Ditching work continues.

In his written report, Buildings and Grounds foreman Ben Follette reported most snow plow equipment has been removed from trucks. Spring clean-up work continues. Picnic tables and garbage cans have been placed within the Town Center. Flowers and flags have been hung in the downtown area. The fountains in the park have been sealed and filled.

In her written report, Assessor Kayla Sturgill reported there were 10 property transfers in April. The County has requested the backup for the final roll be to them by June 12. Also, the Town has received word that the 2018 equalization rate is 100 percent.

Keith Simon, in his written report indicated the ambulance has responded to 96 call in April, of which, 11 were mutual aid. The ambulance was on hand for the extensive search operation on Joy Rd. in Sodus over the Memorial day weekend. Staff volunteered their time.

The matter of allowing Buildings and Grounds employee Jason DeVito to respond to working fire calls while working for the Town, tabled from the last workshop was discussed. It was decided that a policy needs to be in place before making a decision on the issue.

The Board then discussed a proposal to begin inspecting all apartments in Lyons, not just those housing containing three units or more. Code Enforcement Officer Richard Bogan presented a short synopsis of what it would take to get that task completed. He explained he had no problem with doing the added inspections. Also, the Town needs to be prepared to consider several issues that would need to be addressed in the added local legislation. Mr. Bogan also stated that he would suggest that local legislation be written and passed sooner, rather than later as it would take some time to identify those units that would need to be inspected. He stated he would like to begin the process of the added inspections this fall.

Supervisor Manktelow read a letter of retirement from Denise Eaton, as school traffic control. In her letter, she explained the job has become more stressful and she is not getting any support during the times she is doing traffic control in the mornings and after school. She explained she would like to be able to train the next person taking on the position. It was decided that a meeting should be scheduled with school officials about hiring of a new person to do the job. Meanwhile, Councilman D'Amato moved to accept the letter of retirement from Denise Eaton. Motion seconded by Councilman Emmel. Vote:

Councilman D'Amato voting aye
Councilman Emmel voting aye
Councilman Paliotti voting aye
Councilwoman Greco voting aye
Supervisor Manktelow voting aye

Councilman D'Amato then moved to allow the Supervisor to sign an agreement with MRB Engineers to assist the Town with the lead services line replacement program. The Town was awarded a \$538,000.00 grant to facilitate the replacement of lead service lines within the boundaries of the former Village. Cost for MRB's assistance is \$3,500.00. Motion seconded by Councilman Paliotti. Vote:

Councilman D'Amato voting aye
Councilman Paliotti voting aye
Councilman Emmel voting aye
Councilwoman Greco voting aye
Supervisor Manktelow voting aye

Councilwoman Greco stated that the Town will hold four summer band concerts this year, though days and times will change from the past, traditional schedule. The series will kick off with a concert on the Thursday of Peppermint Days.

At 8:25 p.m., Councilwoman Greco moved to go into executive session to discuss personnel issues at the ambulance base as well as discuss applications received for the newly created position of working foreman at the Buildings and Grounds Dept. Motion seconded by Councilman Emmel. Vote:

Councilwoman Greco voting aye
Councilman Emmel voting aye
Councilman Paliotti voting aye
Councilman D'Amato voting aye
Supervisor Manktelow voting aye

At 9:20 p.m., Councilman Emmel moved to come out of executive session. Motion seconded by Councilman Paliotti. Vote:

Councilman Emmel voting aye
Councilman Paliotti voting aye
Councilman D'Amato voting aye
Councilwoman Greco voting aye
Supervisor Manktelow voting aye

As there was no further business, the meeting was adjourned.

Sal J. Colatarci

Lyons Town Clerk