

Oct. 26, 2016

The Town Board of the Town of Lyons met for a meeting on Wed. Oct. 26, 2016, at 6:30 p.m. in the Town Board meeting room.

Present: Brian Manktelow, Supervisor
Jake Emmel, Councilman
Nancy Collins, Councilwoman
Joanne Greco, Councilwoman
Phil DeSain, Councilman
Sal Colatarci, Town Clerk
Tim Moore, Highway Supt.

Also Present: Ben Follette, Pete Mastracy, Bob Milliman, Scott Bailey, Matt Albanese, James Albanese, John Wiltsie, Julie Smith, Dorothy Barnes, Stuart Smart, Dick Bogan, Joan Wallis, Phillip DeSain, Richie Santelli, Pat Gorthy, John Paliotti, Tony Villani, Atty.

Absent:

This meeting was duly noticed by contacting the Times of Wayne newspaper, as well as posting a notice on the Town bulletin board and on the Town's web site.

All stood for the Pledge of Allegiance.

Councilman Emmel moved to accept the minutes from the Sept. 28, 2016 meeting. Motion seconded by Councilwoman Collins. Vote:

Councilman Emmel voting aye
Councilwoman Collins voting aye
Councilwoman Greco voting aye
Councilman DeSain voting aye
Supervisor Manktelow voting aye

Dorothy Barnes then addressed the Board with regard to the past and upcoming Peppermint Days events. She thanked the Town for its cooperation and asked if there was anything different the Town would like modified or changed as preparations begin for the 2017 event. A few items were discussed. She said there were 54 vendors at this year's event. Ms. Barnes was thanked for all her hard work, as well as the hard work that the entire committee puts forth to make the event a success each year.

Matt Albanese then addressed the Board concerning his Eagle Scout Project that has completed at the Southside Canal Park. He presented the Board with a project report detailing all he had accomplished over the past six months of the project. After submitting paid receipts for construction materials, he requested that the Town reimburse his father \$976.55. The Board thanked Matt for his wonderful job and dedication to the project. Councilwoman Collins moved to pay the requested fees of \$976.55. Motion seconded by Councilwoman Greco. Vote:

Councilwoman Collins voting aye
Councilwoman Greco voting aye
Councilman Emmel voting aye
Councilman DeSain voting aye
Supervisor Manktelow voting aye

The 2017 preliminary Town budget was presented. Supervisor Manktelow explained that if the budget is adopted as is, the tax rate town wide for property owners in Lyons will be \$5.79 per thousand assessed valuation. The lighting district charge is down about 32 cents per thousand. The fire district charge, set by the fire commissioners and not the Town, would remain the same. All totaled, the Town tax rate is down about 76 cents from the 2016 bill. A public hearing on the proposal will be held at 6:30 p.m. on Nov. 10, 2016 in the Board room. Councilwoman Collins moved to accept the 2017 Preliminary Budget as presented. Motion seconded by Councilwoman Greco. Vote:

Councilwoman Collins voting aye
Councilwoman Greco voting aye
Councilman DeSain voting aye
Councilman Emmel voting aye
Supervisor Manktelow voting aye

Supervisor Manktelow explained that due to an over-sight, the Board needs to pass a resolution changing the benefit proposal in the Town employee handbook for new hires from Jan 1, 2015 to present regarding employee cost for health insurance. The change was made to the union contract for highway employees but never made for ALL Town employees (in Town Employee Handbook).

Councilman DeSain then moved that for all full time employees hired effective January 1, 2015, the Town will pay 70 percent of the premium for an individual, two person, or family plan with the employee being responsible for the remaining 30 percent of the premium. Motion seconded by Councilman Emmel. Vote:

Councilman DeSain voting aye
Councilman Emmel voting aye
Councilwoman Collins voting aye
Councilwoman Greco voting aye
Supervisor Manktelow voting aye

Department reports were heard. Acting Ambulance Administrator John Wiltsie stated that the ambulance responded to 140 calls in Sept. He also stated that the new ambulance should be arriving sometime after Thanksgiving.

Councilman DeSain then moved, upon the request of Mr. Wiltsie, to surplus Lifepack 12 monitor as well as old light bars and sirens that have been stored in the Ambulance Base attic. Motion seconded by Councilwoman Collins. Vote:

Councilman DeSain voting aye
Councilwoman Collins voting aye
Councilwoman Greco voting aye
Councilman Emmel voting aye
Supervisor Manktelow voting aye

Councilman DeSain then moved to allow Mr. Wiltsie to hire Ms. Julie Smith as a part-time ALS Tech for the ambulance Dept., pending the favorable approval of her background check. Motion seconded by Councilman Emmel. Vote:

Councilman DeSain voting aye
Councilman Emmel voting aye
Councilwoman Greco voting aye
Councilwoman Collins voting aye
Supervisor Manktelow voting aye

In his monthly report, CEO Richard Bogan reported that from Oct. 12 through Oct 25, 2016 5 building permits were issued, he received 4 realtor inquiries and conducted 5 building permit inspections. Also, 19 violation/order to remedy were issued.

Mr. Bogan also requested he be allowed to begin training to get his certification as a Code Enforcement Officer. The first of several courses will be held in Montour Falls Nov. 29 through Dec. 1. He explained that Montour Falls is within driving distance, to complete trainings as a commuter. The fee for each course is \$25.00 with an \$8.00 per day meal fee. After discussion, Councilman Emmel moved to allow Mr. Bogan to begin taking the necessary courses, using the Town issued vehicle. Motion seconded by Councilwoman Greco. Vote:

Councilman Emmel voting aye
Councilwoman Greco voting aye
Councilwoman Collins voting aye
Councilman DeSain voting aye
Supervisor Manktelow voting aye

It was further explained that Mr. Bogan needs to complete three sets of courses to be certified to conduct fire safety inspections and another three sets of courses to be fully certified as a CEO.

Cemetery Sexton John Paliotti reported that so far this year, the Town has had 10 full burials, 8 cremation burials, and installed 8 foundations. He also mentioned that repair work still needs to be done on the storage and maintenance building at the Rural Cemetery on Spencer St. Richie Santelli reiterated that the building can and should be saved.

In his monthly report, Buildings and Ground Forman Ben Follette reported that a number of projects continue to be done including the removal of flower pots and storing them for the winter, cleaning the park, filling pot holes on a number of streets, picking up roadside brush, and cutting some trees on Clyde Road.

In his monthly report, Highway Supt. Tim Moore reported that he has appointed Joe Sapp as Deputy Highway Supt. The roadside mower is currently at Lakeland being repaired. Also 1600 tons of sand have been hauled in and mixed and piled. Also, the Town should be getting a check from the insurance company soon for repair of the guide rail on Paliotti Parkway. In addition, the new pick-up truck should be in soon and Phillip DeSain started working on Oct. 24.

Councilwoman Collins then moved to approve payment of General Fund vouchers #529 through #575 totaling \$100,123.97

Motion seconded by Councilwoman Greco. Vote:

Councilwoman Collins voting aye
Councilwoman Greco voting aye
Councilman DeSain voting aye
Councilman Emmel voting aye
Supervisor Manktelow voting aye

Councilman Emmel then moved to approve payment of Highway Fund vouchers #181 through #199 totaling \$33,955.27

Motion seconded by Councilman DeSain. Vote:

Councilman Emmel voting aye
Councilman DeSain voting aye
Councilwoman Collins voting aye
Councilwoman Greco voting aye
Supervisor Manktelow voting aye

Supervisor Manktelow explained that the Town received its annual letter from the County with regard to statement of charges for Town accounts that will be reflected in the 2017 Town taxes if the Town does not pay off the charge prior to the end of Nov. The total bill, \$2,398.20 would add cents to the Town's proposed tax rate if not paid. Councilwoman Collins moved to transfer \$2,398.20 from the contingent fund to A1950.4 to cover the charge and pay the County of Wayne for the charges. Motion seconded by Councilman DeSain. Vote:

Councilwoman Collins voting aye
Councilman DeSain voting aye
Councilman Emmel voting aye
Supervisor Manktelow voting aye
Councilwoman Greco voting aye

The Board received a request from the Blizzard Blast Committee to use the downtown park on Sat. Nov. 26, 2016. One concession stand is planned along with use of the gazebo for the Santa meet and greet. The event will also consist of aerial fireworks display. After discussion, Councilwoman Greco moved to grant the committee's request. Motion seconded by Councilwoman Collins. Vote:

Councilwoman Greco voting aye
Councilwoman Collins voting aye
Councilman DeSain voting aye
Councilman Emmel voting aye
Supervisor Manktelow voting aye

Joan Wallis addressed the Board and stated she was happy to hear so many positive things that were discussed at tonight's meeting. She also supplied a hand-out promoting bicycle friendly community.

Richie Santelli asked the Board what it's long term plans are concerning the park fountains, repair of numerous d.i.'s, and street and curbing repair. Supervisor Manktelow stated that the Town Board will soon be sitting down with Forman Ben Follette and his staff to come up with a short and long term plan on such items.

At 7:45 p.m., Councilman Emmel moved to go into executive session to discuss personnel matter (employment history of a town employee) and a collective bargaining issue. Motion seconded by Councilwoman Greco. Vote:

Councilman Emmel voting aye
Councilwoman Greco voting aye
Councilwoman Collins voting aye
Councilman DeSain voting aye
Supervisor Manktelow voting aye

At 8:30 p.m., Councilman DeSain moved to come out of executive session. Motion seconded by Councilwoman Greco. Vote:

Councilman DeSain voting aye
Councilwoman Greco voting aye
Councilwoman Collins voting aye
Councilman Emmel voting aye
Supervisor Manktelow voting aye

Councilman Emmel then moved that the Town Board accepts the Supervisor's report on the investigation and risk assessment concerning HIPPA compliance. Motion seconded by Councilwoman Collins. Vote:

Councilman Emmel voting aye
Councilwoman Collins voting aye
Councilwoman Greco voting aye
Councilman DeSain voting aye
Supervisor Manktelow voting aye

As there was no further business, the meeting was adjourned at 8:35 p.m.

Sal J. Colatarci

Lyons Town Clerk