

Sept. 27, 2017

The Town Board of the Town of Lyons met for a meeting on Wed Sept. 27, 2017, at 6:30 p.m. in the Town Board meeting room.

Present: Brian Manktelow, Supervisor
Jake Emmel, Councilman
Nancy Collins, Councilwoman
Joanne Greco, Councilwoman
Sal Colatarci, Town Clerk
Tim Moore, Highway Supt.

Also Present: Jim Wedman, Judy Bailey, Scott Bailey, Richard Bogan, Kayla Sturgill, Edson Ennis, Dale Kenville, Dave and Donna DeWolf, John Paliotti, Katie Villani, Bob Milliman, Keith Simon, Dan DeWolf

Absent: Phil DeSain, Councilman

This meeting was duly noticed by contacting the Times of Wayne newspaper, as well as posting a notice on the Town bulletin board and on the Town's web site.

All stood for the Pledge of Allegiance.

Councilman Emmel moved to approve the minutes from the Aug. 30, 2017 meeting. Motion seconded by Councilwoman Collins. Vote:

Councilwoman Collins voting aye
Councilman Emmel voting aye
Councilwoman Greco abstaining
Supervisor Manktelow abstaining

Edson Ennis then addressed the Board asking about the disinterment of two individuals erroneously placed in the Ennis grave site several years ago. Town Attorney Villani stated that the executor of the estate needs to obtain an order of disinterment from Surrogates Court as well as a letter from the family giving permission to remove the bodies.

Jim Wedman then addressed the Board concerning fire arms training that he would like to attend as part of his Constable position with the Town. He explained that the Sheriff's Department is working on a class and he would like to take the course and he would pay for it at his own expense. After a discussion the Board decided against the issue as the Town Board does not want any armed constable in the court room.

The Board then discussed a letter from Joan Delaro concerning her request to hold PumpkinPalooza in and around the downtown park on Oct. 12 and 14. She is also requesting that William, Pearl, and Church Streets be closed at various times throughout the event, and is requesting help from the Town Highway Dept. After a discussion, Councilwoman Greco moved to grant permission as requested pending proof of insurance. Motion seconded by Councilman Emmel. Vote:

Councilwoman Greco voting aye
Councilman Emmel voting aye
Councilwoman Collins voting aye
Supervisor Manktelow voting aye

Per a recommendation for Code Enforcement Officer Richard Bogan, Councilman Emmel moved to reimburse Mr. Joseph Bede of 21 Lawrence Street \$412.00 for a new sidewalk he installed in front of his residence earlier this summer. Motion seconded by Councilwoman Greco. Vote:

Councilwoman Greco voting aye
Councilwoman Collins voting aye
Councilman Emmel voting aye
Supervisor Manktelow voting aye

Councilwoman Collins then moved to approve General Fund vouchers #472 through #524 totaling \$85,636.20

Motion seconded by Councilman Emmel. Vote:

Councilwoman Collins voting aye
Councilman Emmel voting aye
Councilwoman Greco voting aye
Supervisor Manktelow voting aye

Councilman Emmel then moved to approve Highway Fund vouchers #145 through #157 totaling \$45,133.65

Motion seconded by Councilwoman Greco. Vote:

Councilman Emmel voting aye
Councilwoman Collins voting aye
Councilwoman Greco voting aye
Supervisor Manktelow voting aye

Department reports were heard. Keith Simon reported that the ambulance responded to a total of 111 calls in the month of August. Also the PESH inspection is completed and the department is in compliance. Upon the request of Mr. Simon, Councilwoman Greco moved to allow the purchase of a new gurney at three annual payments of \$5,954.00 with the first payment coming from the donation fund. Motion seconded by Councilman Emmel. Vote:

Councilwoman Greco voting aye
Councilman Emmel voting aye
Councilwoman Collins voting aye
Supervisor Manktelow voting aye

Assessor Kayla Sturgill reported that property transfers took place in the month of August. Also, exemption renewal paperwork for the enhanced STAR will be mailed in the middle of October. The deadline to return the paperwork is March 1, 2018.

Also, STAR credit checks started being mailed last week for those who purchased a home after March 1, 2015. All others will continue to get the STAR exemption right off the school tax bill.

Code Enforcement Officer Richard Bogan reported that a total of 17 building permits were issued between Aug. 29, 2017 and Sept. 25, 2017 as well as 28 violation/orders to remedy issued. In addition, 3 appearance tickets were issued, 2 houses condemned, and 1 court order procedure compliance. Finally, documentation has been completed for Supreme Court injunction at 42 Elmer Street.

Highway Supt. Tim Moore reported that road work continues to move along. Portions of Maple Street have been milled and paved, Paliotti Parkway has been resurfaced, and the Town of Lyons has helped Arcadia and the County with road work.

The new 2018 MACK has been delivered.

Also, about 95 percent of the base is in place for the canal trail.

Mr. Moore also reported on the cost of fixing the downtown stop light. Total cost would be over \$40,000.00. To ease the burden, the "fix" could be done in three stages, the first being \$10,920.00 to purchase a new controller for the existing light. The remaining cost could be done in subsequent years. After a discussion, Councilwoman Greco moved to allow the purchase of the controller at stated price.

Motion seconded by Councilman Emmel. Vote:

Councilwoman Greco voting aye
Councilman Emmel voting aye
Councilwoman Collins voting aye

Supervisor Manktelow voting aye

Buildings and Grounds Foreman Ben Follette, in his written report stated a number of duties were completed by the department including work that needed to be done while filming the movie in Lyons. Also, continued to clean D.I.'s and swept various streets, as well as clean the parks and mowing.

Cemetery Sexton John Paliotti addressed the Board regarding the need to purchase a small trailer for use at the cemeteries. The trailer could be used for a variety of things including placing leaves in it and hauling them away. After being given options, Councilman Emmel moved to allow the purchase of a trailer being sold by Mr. Dale Kenville at a cost of \$350.00. Motion seconded by Councilwoman Collins.
Vote:

Councilman Emmel voting aye
Councilwoman Collins voting aye
Councilwoman Greco voting aye
Supervisor Manktelow voting aye

Supervisor Manktelow then told the Board that he has received word that the Town's Predevelopmental Planning Grant has been approved. The \$38,500 grant will be used to study the water infrastructure within the former Village. To obtain the grant, the Town must contribute \$10,000.00.

Mr. Manktelow then gave a quick over-view of the Safe Act pistol permit recertification process. He explained that Wayne County Sheriff Barry Virts and Wayne County Clerk Michael Jankowski will be hold informational meetings throughout the County through the month of October to help answer questions regarding the recertification matter.

The tentative 2018 Town budget was then presented. Supervisor Manktelow explained that the tentative budget is simply a starting point toward the final budget package that needs to be adopted by the Town in November. A number of budget workshops will held to work on the budget. Councilwoman Collins moved to accept the tentative 2018 Town Budget. Motion seconded by Councilman Emmel. Vote:

Councilwoman Collins voting aye
Councilman Emmel voting aye
Councilwoman Greco voting aye
Supervisor Manktelow voting aye

At 7:40 p.m. Councilman Emmel moved to go into executive session to discuss a highway personnel matter and a public safety concern, asking both C.E.O. Richard Bogan and Highway Supt. Tim Moore to remain. Motion seconded by Councilwoman Greco. Vote:

Councilman Emmel voting aye
Councilwoman Greco voting aye
Councilwoman Collins voting aye
Supervisor Manktelow voting aye

Mr. Bogan was excused from the executive session at 7:50 p.m.

At 8:15 p.m., Councilman Emmel moved to come out of executive session. Motion seconded by Councilwoman Collins. Vote:

Councilman Emmel voting aye
Councilwoman Collins voting aye
Councilwoman Greco voting aye
Supervisor Manktelow voting aye

Regarding the employee discussed in the executive session, Councilman Emmel moved to authorize the Supervisor to meet with said employee to discuss the Board's decision made in the executive session. Motion seconded by Councilwoman Greco. Vote:

Councilman Emmel voting aye
Councilwoman Greco voting aye
Councilwoman Collins voting aye
Supervisor Manktelow voting aye

As there was no further business, the meeting was adjourned at 8:20 p.m.

Sal J. Colatarci

Lyons Town Clerk