

Feb. 24, 2016

The Town Board of the Town of Lyons met for a meeting on Wed. Feb. 24, 2016, at 6:30 p.m. in the Town Board meeting room.

Present: Brian Manktelow, Supervisor  
Jake Emmel, Councilman  
Nancy Collins, Councilwoman  
Joanne Greco, Councilwoman  
Phil DeSain, Councilman  
Sal Colatarci, Town Clerk  
Tim Moore, Highway Supt.

Also Present: Jim Wedman, John Wiltsie, Paul Fera Jr., Pete Mastracy, Keith Bridger, Robert Groom, Edson Ennis, Joe Sapp, Sam Toner, Barb DiSanto, Tina McQuillen, Ed Eaton, Leslie Shaw, Bruce Lubitow, Jim Blandino, Tim Jones, Cesar Ortiz

Absent:

This meeting was duly noticed by contacting the Times of Wayne newspaper, as well as posting a notice on the Town bulletin board and on the Town's web site.

All stood for the Pledge of Allegiance.

Councilwoman Collins moved to accept the minutes from Jan. 27 and Feb. 10, 2016. Motion seconded by Councilman Emmel. Vote:

Councilwoman Collins voting aye  
Councilman Emmel voting aye  
Councilman DeSain voting aye  
Councilwoman Greco voting aye  
Supervisor Manktelow voting aye

Mr. Keith Bridger then addressed the Board with a Power Point presentation concerning the Lyons Community Center. He showcased all the events held at the facility and explained the importance of the Center to Lyons. He explained that there currently is a capital campaign underway in an effort to raise money for the Center. Following the presentation, he fielded questions from the Board and those in attendance. Mr. Bridger was thanked for his time and his presentation.

Mr. Edson Ennis then addressed the Board concerning the burial of two bodies, some years ago, in his family plot. When the plots were sold to the family of the two individuals, it appeared that the location was open for purchase. However, upon further review, it was determined that the burials took place in his family lot. The Town has been aware of the situation and will correct the matter in the spring.

Councilwoman Collins moved to approve payment of General Fund vouchers #62 through # 120 totaling \$485,551.24  
And Highway Fund vouchers #16 through #35 totaling \$28,858.97

Motion seconded by Councilwoman Greco. Vote:

Councilwoman Collins voting aye  
Councilwoman Greco voting aye  
Councilman DeSain voting aye  
Councilman Emmel voting aye  
Supervisor Manktelow voting aye

Department reports were heard. Paul Fera reported that the ambulance responded to a total of 111 calls in the month of January. Also, the department is starting patient care surveys, a training program has been purchased, and new uniform polo shirts have been delivered from the vendor.

A monthly inspection sheet has been formulated so a Town Councilperson can inspect each room at the base and sign off if all is okay.

CEO Tom Sawtelle reported that a total of 58 violations have been recorded since the first of the year and three cases have gone to, or will go to court for final review.

Highway Supt. Tim Moore reported that the former Village bucket truck has been inspected and it failed miserably. Needs to be surplus and taken to auction. T.S.L. will work with the Town to find a certified one.

The flag poles over the canal bridge on route 14 have been removed and powder-coated.

Work continues in both the Town hall and former Village Hall to move boxes and remove trash.

Street lights that aren't working continue to be reported to NYSEG from the Town Clerk's Office. In addition, the highway crew will tie a ribbon around the pole so the NYSEG crews will know exactly which light(s) are out.

The former Village Forman office has been converted to a shop office.

Met with the Main Street Program about signs and benches.

Some repair work needs to be done to some of the vehicles as a result of the Snowstorm earlier this month.

Mr. Moore reported that these past couple of weeks have been a good test for all employees. He believes everyone has done a very good job considering the conditions.

Assessor Tina McQuillen then fielded questions concerning the assessment update. All notices have been mailed. She explained that this update has nothing to do with the Village dissolution and this would have been mandated by the state whether the Village was in existence or not. Our equalization rate had fallen to below 100 percent since the last update and so the State requires the update. She also stated that with an equalization rate below 100 percent, various exemptions are also reduced. Mr. Robert Groom voiced his concern about the assessment process in general and had several questions. It was suggested he schedule an informal hearing with the Assessor to answer his questions.

Though the pays were agreed upon at the last workshop, the approval was never put in a former resolution. As a result, Councilwoman Collins moved to pay CEO Tom Sawtelle \$4,500.00 to rewrite Town codes/laws in an effort to combine and change what was once Village codes/laws with current Town codes/laws.

And to Pay Ralph D'Amato \$5,000.00 (annual) as a Code Department consultant/liaison assisting with the code enforcement/building codes in Lyons.

Motion seconded by Councilman DeSain. Vote:

Councilwoman Collins voting aye

Councilman DeSain voting aye

Councilwoman Greco voting aye

Councilman Emmel voting aye

Supervisor Manktelow voting aye

The Town's website was then discussed. Town Clerk Colatarci reported that he had made some calls to various surrounding Towns for ideas as well as speaking with Tom Herendeen, who has helped the Town with all aspects of the current web site. Mr. Herendeen stated that he does not have the capabilities to create a web site but would offer his assistance on the day to day operation if the Town chose to do that. Meanwhile, Mr. Colatarci stated that he was contacted by Mr. Bob Ohmann, indicating he had made a phone call on the Town's behalf to the company that handles several of his web sites including the Ohmann Theater and the Newark Pilots. A proposal from "FingerLakes 1.com" was given to the Board members for review. The matter will be discussed at the next meeting.

Councilman Emmel moved to allow the Town Supervisor to sign and return to the State Department of Health the statement of deficiencies and Plan of Correction. Motion seconded by Councilwoman Collins. Vote:

Councilman Emmel voting aye

Councilwoman Collins voting aye

Councilwoman Greco voting aye

Councilman DeSain voting aye

Supervisor Manktelow voting aye

Town Highway Employee Ed Eaton asked about the status of the union contract between the highway dept. and the Town. He was informed that the document is back in the hands of the Union (Teamsters) and to the knowledge of the Town, is ready for signatures.

At 8:05 p.m., Highway Supt. Tim Moore asked for an executive session to discuss a personnel issue at the highway dept. Councilman DeSain moved to go into executive session, asking that the Highway Supt. remain. Motion seconded by Councilman Emmel. Vote:

Councilman DeSain voting aye  
Councilman Emmel voting aye  
Councilwoman Greco voting aye  
Councilwoman Collins voting aye  
Supervisor Manktelow voting aye

At 8:35 p.m., Councilwoman Collins moved to come out of executive session. Motion seconded by Councilwoman Greco. Vote:

Councilwoman Collins voting aye  
Councilwoman Greco voting aye  
Councilman Emmel voting aye  
Councilman DeSain voting aye  
Supervisor Manktelow voting aye

The Board then reviewed the controlled substance directive that was written by Paul Fera concerning the Ambulance Department. This is needed before the ambulance can get its ALS status back in place. The Board instructed Mr. Fera to go through the plan again, making the suggestive changes, then present the plan to the Town Board and Town Attorney before getting the okay to send it to the State Health Dept.

At 8:55 p.m., Supervisor Manktelow moved to go into executive session to discuss a personnel matter. Motion seconded by Councilwoman Collins. Vote:

Supervisor Manktelow voting aye  
Councilwoman Collins voting aye  
Councilman Emmel voting aye  
Councilman DeSain voting aye  
Councilwoman Greco voting aye

At 9:10 p.m., Councilman DeSain moved to come out of executive session. Motion seconded by Councilwoman Greco. Vote:

Councilman DeSain voting aye  
Councilwoman Greco voting aye  
Councilwoman Collins voting aye  
Councilman Emmel voting aye  
Supervisor Manktelow voting aye

As there was no further business, the meeting was adjourned.

Sal J. Colatarci

Lyons Town Clerk

