

March 30, 2016

The Town Board of the Town of Lyons met for a meeting on Wed. March 30, 2016, at 6:30 p.m. in the Town Board meeting room.

Present: Brian Manktelow, Supervisor
Jake Emmel, Councilman
Nancy Collins, Councilwoman
Joanne Greco, Councilwoman
Phil DeSain, Councilman
Sal Colatarci, Town Clerk
Tim Moore, Highway Supt.

Also Present: John and Phyllis Paliotti, Carol Bailey, Jim Wedman, John Wiltsie, Dale Kenville, Bob Milliman, Jason DeVito, Barb DiSanto, Ben Follette, Ed Eaton, Scott Bailey, Bruce and Sharon Lubitow, Robin Pacello, Town Atty. Katie Villani

Absent:

This meeting was duly noticed by contacting the Times of Wayne newspaper, as well as posting a notice on the Town bulletin board and on the Town's web site.

All stood for the Pledge of Allegiance.

Councilman DeSain moved to approve the minutes from Feb. 24 and March 16. Motion seconded by Councilwoman Greco. Vote:

Councilman DeSain voting aye
Councilwoman Greco voting aye
Councilwoman Collins voting aye
Councilman Emmel voting aye
Supervisor Manktelow voting aye

Phyllis Paliotti addressed the Board requesting a donation from the Town for supplies and materials to plant and beautify five locations/gardens in Lyons including the triangle near the Elementary School. After a discussion, Councilwoman Greco moved to give up to \$100.00 to the cause. Motion seconded by Councilman Emmel. Vote:

Councilwoman Greco voting aye
Councilman Emmel voting aye
Councilman DeSain voting aye
Councilwoman Collins voting aye
Supervisor Manktelow voting aye

Town Historian carol Bailey then presented her annual report to the Board. She explained some of her accomplishments and conferences she attended. She also provided the Board with her "wish list" for what she would like to see get accomplished over the next year or so. Following the presentation, the Board thanked her for her dedication to the Town Historian position.

Supervisor Manktelow then gave a brief update on the decorative street lights in the downtown area as well as along the canal. He suggested that the Town move forward with the project and adhere to the price quote given to the Town from A&A Electric, with clarification be given on price be given from the contractor with regard to "extra repair costs will be billed on a time and materials basis" as spelled out in the quote. After a discussion, Councilwoman Collins moved to allow A&A Electric to begin the project, pending clarification of terms. Motion seconded by Councilwoman Greco. Vote:

Councilwoman Collins voting aye
Councilwoman Greco voting aye
Councilman Emmel voting aye
Councilman DeSain voting aye
Supervisor Manktelow voting aye

Councilwoman Collins then moved to approve general Fund vouchers #121 through #183 totaling \$137,160.75 (correction to voucher # 139. Amount should be \$50.00, not \$129.99) And Highway Fund vouchers #38 through #68 totaling \$39,148.31
Motion seconded by Councilman DeSain. Vote:

Councilwoman Collins voting aye
Councilman DeSain voting aye
Councilman Emmel voting aye
Councilwoman Greco voting aye
Supervisor Manktelow voting aye

Department reports were heard. The Town Ambulance Department reports that there were a total of 113 calls during the month of Feb. Also, John Wiltsie reported that the new training program 24/7 is up and running for the medics. He also reminded the Board that he would like to go out to bid on a new ambulance. Councilman DeSain moved to allow mr. Wiltsie to gather up the specs for the Board to review prior to advertising for the new ambulance. Motion seconded by Councilwoman Collins. Vote:

Councilman DeSain voting aye
Councilwoman Collins voting aye
Councilwoman Greco voting aye
Councilman Emmel voting aye
Supervisor Manktelow voting aye

Town Assessor, Tina McQuillen reported that she has finished up her informal hearings with regard to the assessment update currently taking place. Anyone else who needs to discuss the change in assessment will have to make an appointment and attend grievance day hearings held in May. The Town's tentative assessment roll needs to be to the County on April 12.

Cemetery Sexton John Paliotti reported that the Town has received a price increase notice from Lancaster Excavating regarding digging charges for burials at both the Elmwood and Rural Cemeteries. As a result, that price increase will have to be passed on to the customer. New rates were discussed. After a discussion, Councilwoman Collins moved that the newly discussed rates would go into effect as of April 1, 2016. Motion seconded by Councilman Emmel. Vote:

Councilwoman Collins voting aye
Councilman Emmel voting aye
Councilman DeSain voting aye
Councilwoman Greco voting aye
Supervisor Manktelow voting aye

The pricing sheet will be distributed to area Funeral Directors.

Highway Supt. Tim Moore presented a 3 page report on various job duties/ projects the Highway Dept. and the Buildings and Grounds Dept. has been doing since the last meeting. A copy of the report is on file.

Councilman Emmel moved to allow the Highway Supt. to purchase a new 2016 RAM 2500 pick up truck on state pricing totaling \$35,346.00 including the entire plow package installed. Motion seconded by Councilman DeSain. Vote:

Councilman Emmel voting aye
Councilman DeSain voting aye
Councilwoman Collins voting aye
Councilwoman Greco voting aye
Supervisor Manktelow voting aye

The above is subject to legal approval from the Town Attorney.

It was also decided that the Buildings and grounds Department will commence 4 /10 hour days beginning immediately and lasting until the snowy season in the fall.

Town Clerk Colatarci reported that he has been in touch with Troy and Banks, a company the Town worked with in 2009 that reviews all utility bills the Town receives and gets back money for the Town for fees or surcharges that are assessed to the Town. He stated that in 2009, the Town did receive a few hundred dollars back. Tray and Banks only gets a percentage of the money collected, otherwise it is paid nothing. Councilwoman Collins has agreed to be the

contact person for the project. Troy and banks will begin reviewing all accounts after it receives a complete copy of all bills from the Town for all utility companies and for each account from the utility company. After a discussion, Councilwoman Collins moved to begin the process with Troy and banks. Motion seconded by Councilman Emmel. Vote:

Councilwoman Collins voting aye
Councilman Emmel voting aye
Councilman DeSain voting aye
Councilwoman Greco voting aye
Supervisor Manktelow voting aye

Town Clerk Colatarci then updated the Board on a recent conversation he had with Jim Sinicropi, the President of FingerLakes1.com concerning the development of a new Town web site. He explained that there is a one time set up fee of \$1,098.00. Thereafter, the charges to the Town would depend upon how frequently something needed to be updated. Mr. Colatarci explained that although the written proposal indicated a charge for each update, he was told by Mr. Sinicropi that simple additions, such as adding meeting minutes would not be charged per each time called in. Also, there would be an annual domain name hosting charge of about \$35.00 per year. It was Mr. Colatarci's recommendation that the Town contract with FingerLakes1.com for service. After discussion, Councilwoman Greco moved to contract with FingerLakes1.com as the Town's new web master. Motion seconded by Councilman Emmel. Vote:

Councilwoman Greco voting aye
Councilman Emmel voting aye
Councilman DeSain voting aye
Councilwoman Collins voting aye
Supervisor Manktelow voting aye

Supervisor Manktelow told the Board a letter has been received from the Main Street program that the May 7, 2016 Food Truck Rodeo event has been moved from the original Church Street location to the Lyons Community Center. As a result, Councilwoman Collins moved to rescind the motion made on March 16, 2016 to close Church Street on that day between Broad and William. Motion seconded by Councilwoman Greco. Vote:

Councilwoman Collins voting aye
Councilwoman Greco voting aye
Councilman DeSain voting aye
Councilman Emmel voting aye
Supervisor Manktelow voting aye

Supervisor Manktelow mentioned that the annual report for 2015 concerning the financial operations of the Galen/Lyons Landfill has been filed with the State.

Councilwoman Collins then moved the following resolution and seconded by Councilman DeSain:

WHEREAS, the Town of Lyon through the dissolution of the Village of Lyons has acquired a LiveScan Unit equipment that was used by the Village of Lyons Police Department; and

WHEREAS, the LiveScan was received by the Village of Lyons through grant funding from the New York State Division of Criminal Justice Services in 2009; and

WHEREAS, the New York State Division of Criminal Justice Services has been contacted and approves of the surplus of the LiveScan Unit to another law enforcement agencies within Wayne County at no cost to the receiving agency; and

WHEREAS, the Newark Police Department is desirous to receive the LiveScan Unit; and be it further

RESOLVED, that the Town of Lyons is hereby authorized to surplus and dispose of the above listed equipment from the Town of Lyons to the Newark Police Department at no cost.

Councilwoman Collins voting aye
Councilman DeSain voting aye
Councilman Emmel voting aye
Councilwoman Greco voting aye
Supervisor Manktelow voting aye

Supervisor Manktelow then discussed a proposal received from the MRB Group for a professional services water analysis engineering report, reviewing the existing water system in the former Village and adjacent Town areas where municipal water is available. The Town intends to apply for a pre-development planning grant through USDA Rural Development to cover a portion of the cost. MRB's price proposal is \$38,500.00. About \$10,000.00 of that money will be charged to the existing former Village water district. The entire proposal is dependant on obtaining the grant. He explained he needs Board approval to sign the contract. After questions were asked, Councilman Emmel moved to allow the Supervisor permission to sign the contract, pending legal approval from the Town Attorney. Motion seconded by Councilwoman Greco. Vote:

Councilman Emmel voting aye
Councilwoman Greco voting aye
Councilwoman Collins voting aye
Councilman DeSain voting aye
Supervisor Manktelow voting aye

Councilman DeSain then mentioned that he had received a quote from Dave Burnham Lawn Service to do weekly mowing and trimming at 14 locations in Lyons including both Central Park and Taylor Park. His quote totaled \$24,000.00. The Board discussed the proposal before Councilman DeSain moved to accept the quoted price for the 2015 summer/fall season. Motion seconded by Councilwoman Collins. Vote:

Councilman DeSain voting aye
Councilwoman Collins voting aye
Councilwoman Greco voting aye
Councilman Emmel voting aye
Supervisor Manktelow voting aye

Councilwoman Greco then mentioned that she has been shopping around for new trash receptacles to be placed within the downtown section of Town. After reviewing the options, Councilman Emmel moved to purchase ten 30 gal receptacles at a total cost of just over \$3,000.00. Motion seconded by Councilwoman Collins. Vote:

Councilman Emmel voting aye
Councilwoman Collins voting aye
Councilwoman Greco voting aye
Councilman DeSain voting aye
Supervisor Manktelow voting aye

Supervisor Manktelow stated that he has received 2 quotes from Colacino Electric for repairs and updates to the waste water treatment plant. The total of both quotes is \$21,713.86. After discussion, Councilwoman Collins moved to allow Calacino's to complete the job, with money coming from the sewer fund. Motion seconded by Councilman Emmel. Vote:

Councilwoman Collins voting aye
Councilman Emmel voting aye
Councilman DeSain voting aye
Councilwoman Greco voting aye
Supervisor Manktelow voting aye

As there was no further business, the meeting was adjourned at 9:30 p.m.

Sal J. Colatarci

Lyons Town Clerk

