

Feb. 10, 2016

The Town Board of the Town of Lyons met for a workshop on Wed. Feb. 10, 2016, at 6:30 p.m. in the Town Board meeting room.

Present: Brian Manktelow, Supervisor  
Jake Emmel, Councilman  
Nancy Collins, Councilwoman  
Joanne Greco, Councilwoman  
Phil DeSain, Councilman  
Sal Colatarci, Town Clerk

Also Present: Jim Wedman, Ralph D'Amato, Tom Sawtelle, Anthony Bogan

Absent:

This workshop was duly noticed by contacting the Times of Wayne newspaper, as well as posting a notice on the Town bulletin board and on the Town's web site.

All stood for Pledge of Allegiance.

Supervisor Manktelow presented the Board with a Narcotics Direction plan submitted by Ambulance Administrator Paul Fera jr. concerning all protocol for handling the narcotics issue/plan within the ambulance department. He asked that the Board review the policy and would forward a copy to the Town Attorney for review. The matter would be discussed further at the regular meeting on Feb. 24.

Anthony Bogan addressed the Town Board concerning the replacement of light bulbs in the decorative poles in the downtown section of Lyons. He said that LED lights, though more costly as an upfront cost, will save hundreds of dollars over the lifetime of the bulbs, which last for several years. He explained that there are about 75 such light posts in Lyons. He also explained that converting to the LED bulbs would prevent the lights from not working as frequently as they are now. The cost to convert each light would be about \$300.00, though the price could be lower if the Town decided to do all the lights at one time. He would get back to the Board with exact figures.

The Board discussed Code Enforcement matters. The Board again reviewed a proposal from CEO Tom Sawtelle to rewrite codes and local laws for the Town. It was agreed to pay him his quoted price of \$4,500.00 to complete the job.

Also it was decided that Ralph D'Amato would be hired as a consultant and work with the Town's Code Department and be paid \$1,250.00 quarterly (\$5,000.00) per year for his services rather be billed at an hourly rate.

Supervisor Manktelow then discussed hours in the Town Office for the Code Department. He explained that often times, the CEO can not be contacted or does not return voice messages and as a result, he and or the Town Clerk get the call from the upset caller. He suggested that set hours be established for the Code Department when either Mr. Sawtelle or Mr. Hess will be available. It was suggested that mornings are the busiest times when residents come into the Town Hall.

Supervisor Manktelow again reiterated to the Town Board that minutes written by the Town Clerk are the Town Clerk's minutes and no one on the Board as the authority to make changes to them. When the Town Clerk submits the minutes to the Board for review, he is only looking for blatant errors in the writing of the minutes such as a wrong date or a wrong dollar amount.

Councilwoman Collins reminded the Board that the new ambulance billing company will begin duties on sat. Feb. 13, 2016. Meanwhile, the Ambulance Administrator will need to go to Newark and pick up all billing records on Friday Feb. 12.

Supervisor Manktelow mentioned he was on a conference call earlier with Town Attorney Villani and a rep from the Clean Waters Revolving Loan project to determine if the Town has obligations to pay the loan once acquired by the former Village. The issue needs more clarification.

Councilman DeSain moved to declare the building at 76 William Street (former Village Hall) surplus property. Motion seconded by Councilwoman Collins. Vote:

Councilman DeSain voting aye  
Councilwoman Collins voting aye  
Councilwoman Greco voting aye  
Councilman Emmel voting aye  
Supervisor Manktelow voting aye

Councilwoman Greco presented the following resolution and duly moved that it be adopted and was seconded by Councilman Emmel:

WHEREAS, through the village dissolution process, effective January 1, 2016, the Town of Lyons became owner of premises located at 76 William Street, Village of Lyons, New York, Tax Map No. 71111-09-115683, being approximately .09 acres improved by a building previously used as the Lyons Village Hall, including Lyons Village Court and Police Department Offices and:

WHEREAS, the Town of Lyons has received a purchase offer from Glenn E. Wasman and Sean C. Dobbins (hereinafter the purchasers) to purchase the property for a purchase price of Thirty-Two Thousand Dollars (\$32,000.00), and

WHEREAS, the sale of the property has been determined to be "unlisted" pursuant to the regulations of the New York State Department of Environmental Conservation promulgated pursuant to the State Environmental Quality Review Act and the laws and regulations of the Town of Lyons, the implementation of which action as proposed, the Town Board has determined, will not result in any significant environmental effects:

NOW THEREFORE

BE IT RESOLVED, subject to permissive referendum, that the Town Board of the Town of Lyons hereby authorizes and directs the Supervisor of the Town of Lyons, on behalf of the Board, to take all actions necessary to make and accept the purchase offer and counteroffer thereto, and to convey, transfer to, execute and deliver and, where appropriate, cause to be filed or recorded of record, any and all documents on behalf of the Town of Lyons as may be necessary or proper for the purpose of conveying, executing and delivering title to the property to Glenn E. Wasman and Sean C. Dobbins pursuant to the terms and conditions of the purchase offer and counteroffer as may be modified by the approval letter to be issued by the Town Attorney, and it is further

RESOLVED: The Town Board, subject to the contingencies set forth in the purchase offer and counteroffer (hereinafter a purchase agreement) and this resolution and other contingencies relating to obtaining necessary approvals including, if a referendum is held, the approval of the voters of the Town, hereby authorizes the sale of the property to Glenn E. Wasman and Sean C. Dobbins as set forth in such purchase agreement, and further authorizes the undertaking of all of the obligations set forth in said purchase agreement, including without limitation, the preparation of a survey, obtaining and delivering all closing papers, and completion of the sale, all of said actions being authorized pursuant to Town Law ' ' 64 and 220, and it is further

RESOLVED: The officers of the Town, including the Town Supervisor, Town Clerk, and Attorney for the Town are hereby authorized to take such actions as they deem necessary or appropriate to complete the sale of the property if the purchasers proceed with the sale of the property, and it is further

RESOLVED: Within 10 days after the adoption of this resolution by the Town Board, the Town Clerk shall, as set forth in Town Law ' 90, post and publish a notice which shall set forth the date of the adoption of this resolution and contain a copy of this resolution, stating the purpose and effect thereof. Such notice shall specify that such resolution was adopted subject to a permissive referendum, and it is further

RESOLVED: This resolution shall take effect immediately, unless a referendum is requested, in which event it shall take effect, if approved at such referendum, upon such approval, and it is further

RESOLVED: This resolution is adopted subject to a permissive referendum pursuant to Town Law ' ' 64 and 220, and it is further

RESOLVED, that the net proceeds of the sale be deposited in the Town's V1 Fund established by the Town for purposes of paying obligations of the former village, and it is further

RESOLVED, that the town clerk shall advertise this resolution as subject to permissive referendum in accordance with the laws of the State of New York.

<u>AYES</u>	<u>NAYS</u>	
Supervisor Manktelow		None
Councilman DeSain		
Councilwoman Collins		
Councilman Emmel		
Councilwoman Greco		

Said resolution was declared duly passed.

Supervisor Manktelow then discussed various projects/jobs that would need to be done in 2016. He would like to designate these jobs/duties to various Council members to chair during the year. Such job duties were given to each Board member at the meeting.

The Board then discussed the current Town web site. There continues to be some confusion regarding actually locating the site on the web. There was a discussion about perhaps breaking away from the gateway site which features several entities within Lyons including, the Public Library, Chamber, Mainstreet program, Inter-council of churches, IDA, and several other organizations. It was decided the Town should look into other possibilities for a web site. Town Clerk Colatarci said he would ask around for suggestions.

As the Town has not yet done so, Councilman Emmel moved to allow the Town Supervisor to sign the annual snow and ice contract with the County for 2016. Motion seconded by Councilman DeSain. Vote:

Councilman Emmel voting aye  
Councilman DeSain voting aye  
Councilwoman Collins voting aye  
Councilwoman Greco voting aye

Supervisor Manktelow voting aye

As there was no further business, the workshop was adjourned at 8:55 p.m.

Sal J. Colatarci

Lyons Town Clerk