

April 16, 2014

The Town Board of the Town of Lyons met for a special meeting on Wed . April 16, 2014 at 7:00 p.m. in the Town Board meeting room.

Present: Brian Manktelow, Supervisor  
Dan LaGasse, Councilman  
Nancy Collins, Councilwoman  
Ralph D'Amato, Councilman  
Phil DeSain, Councilman  
Sal Colatarci, Town Clerk

Also Present: Tony Villani, Atty. Bob Milliman, Jim Wedman, Ron DeCracker, Jim Blandino, Barb DiSanto, Donna DeWolf, Jeff Hayes, Josh Perry, Pete Mastracy, Pat Maure, Denise Darcangelis, Karen DeSain

Absent:

This meeting was duly noticed by contacting the Times of Wayne newspaper, as well as posting a notice on the Town bulletin board and on the Town's web site.

All stand for Pledge of Allegiance.

Supervisor Manktelow explained the purpose of the special meeting was to solicit requests for qualifications (RFQ) from firms or individuals that possess expertise in project management, helping with the Village Dissolution. He explained the need for the RFQ with the hope of obtaining Requests for proposals (RFP) from such firms or individuals.

After a discussion, Councilman D'Amato moved to solicit such RFQ's with the following resolution:

**Whereas:** The Lyons Town Board is soliciting statements of qualifications from firms/individuals that possess expertise in municipal project management. In March of 2014, village residents voted to dissolve the Village of Lyons.

**Whereas:** The Town now will transition certain current village services by December 31, 2015. These services include police protection; fire protection; code and zoning enforcement; municipal court; water and sewer; public works; and general administration and finance.

**Whereas:** The selected consultant will be required to work with the Town Board to prepare a step by step plan for the transition of all village services. The consultant must also prepare a timeline that includes all actions necessary to complete the transition and recommend if and/or where additional professional services may be needed.

**Whereas:** One (1) original and six (6) copies of prepared Qualifications must be received in the Office of the Town Clerk, 43 Phelps Street, Lyons, New York 14489 by 4:00 PM, May 2, 2014. Questions concerning this Request for Qualifications should be directed to Brian Manktelow, Town Supervisor at 315-946-6252.

**Now therefore be it resolved** that the Town of Lyons officially submits requests for qualifications to help with the Village Dissolution process.

Above seconded by Councilman DeSain. Vote:

Councilman LaGasse voting aye  
Councilman DeSain voting aye  
Councilwoman Collins voting aye  
Councilman D'Amato voting aye  
Supervisor Manktelow voting aye

Supervisor Manktelow then asked the Town Board to review a draft inter-municipal agreement to be used by the Town and the Village of Lyons to assist each other in providing highway services to the residents of the Village and Town. Supervisor Manktelow will give the agreement to the Mayor for review for Village consideration. Once approved by the Village, the agreement will be adopted by both Boards.

Supervisor Manktelow asked the Board for permission to contact Public Sector HR, a firm that handles human services issues within municipal government to possibly consult with the Town for such services. Permission was granted.

Councilman LaGasse updated the Board on a recent meeting both he and the Supervisor had with Mayor VanStean and Trustee Blandino concerning water and sewer issues in the Village. He said it was a very informative meeting.

Supervisor Manktelow then opened the meeting for public comment. There was lengthy dialog centered on the extent the public should be involved in the Village Dissolution process and at what time in the process the public should be asked for input.

As there was no further business, the meeting was adjourned at 8:00 p.m.

Sal J. Colatarci

Lyons Town Clerk