

June 26, 2013

The Town Board of the Town of Lyons met for a regular monthly meeting on Wed. June 26, 2013 at 7:00 p.m. in the Town Board meeting room.

Present: Brian Manktelow, Supervisor
Dan LaGasse, Councilman
John Paliotti, Councilman
Ralph D'Amato, Councilman
Phil DeSain, Councilman
Sal Colatarci, Town Clerk
Jake Emmel, Supt. of Highways

Also Present: Michele Villani, Atty., Jim Wedman, Chuck Camp

Absent:

This meeting was duly noticed by contacting the Times of Wayne newspaper, as well as posting a notice on the Town bulletin Board.

All stood for Pledge of Allegiance.

Councilman D'Amato moved to accept the minutes from the May 29, 2013 meeting. Motion seconded by Councilman Paliotti. Vote:

Councilman D'Amato voting aye
Councilman Paliotti voting aye
Councilman DeSain voting aye
Councilman LaGasse voting aye
Supervisor Manktelow voting aye

Supervisor Manktelow acknowledged receipt of a letter from Eugene and Rita Hildreth, thanking the Town Board for getting the speed limit lowered to 45 MPH on Route 14 North.

Supervisor Manktelow then read a letter from Town Highway employee Edward Divelbliss letting the Town know that he will be officially retiring on July 14, 2013. Councilman DeSain moved to accept the letter and thanked Mr. Divelbliss for his many years of service to the Town. Motion seconded by Councilman LaGasse. Vote:

Councilman DeSain voting aye
Councilman LaGasse voting aye
Councilman D'Amato voting aye
Councilman Paliotti voting aye
Supervisor Manktelow voting aye

Department reports were then heard. Paul Fera Jr. reported that during the month of May, the Ambulance Dept. responded to a total of 128 calls, of which 78 were ALS calls.

Highway Supt. Jake Emmel updated the Board on various projects being done by the Highway Dept. Among them, over 8 miles of Town roads have been sealed and are now ready for striping, work continues on the Canal Trail, and performed routine maintenance.

Councilman LaGasse then moved to approve payment of General Fund vouchers #187 to #230 totaling \$25,405.02

And Highway Fund vouchers #113 through # 136 totaling \$22,957.62.

Motion seconded by Councilman D'Amato. Vote:

Councilman LaGasse voting aye
Councilman D'Amato voting aye
Councilman DeSain voting aye
Councilman Paliotti voting aye
Supervisor Manktelow voting aye

Town Clerk Sal Colatarci advised the Board that the Town has the option of extending its current contract with Mass Mutual (Hartford) for the Town's Deferred Compensation plan. New York State law allows this one year extension before the Town must put the plan out to bid as is required every 5 years. Town Attorney Villani explained that she has reviewed all the documents and it would be fine for the Town to extend the one year contract. Councilman D'Amato moved to extend the plan for one year. Motion seconded by Councilman DeSain. Vote:

Councilman D'Amato voting aye
Councilman DeSain voting aye
Councilman LaGasse voting aye
Councilman Paliotti voting aye
Supervisor Manktelow voting aye

Supervisor Manktelow - advised the Board of receipt of a letter - from Teamsters Local 118 indicating a majority of Town Highway Dept. employees have asked to be represented by said Teamsters Local 118. The Board acknowledges receipt of the letter.

Councilman LaGasse moved to appoint Mr. Jim Wedman as the chairman of the Town's Zoning Board of Appeals. Motion seconded by Councilman D'Amato. Vote:

Councilman LaGasse voting aye
Councilman D'Amato voting aye
Councilman DeSain voting aye
Councilman Paliotti voting aye
Supervisor Manktelow voting aye

The Board still must seek out an additional person to sit on the ZBA to have a full Board.

Town Clerk Colatarci advised the Board that the Town has sent out a thank you letter to Mr. Stephen Smith, allowing the Town to use some of his land for the use of the MET Tower during the wind study project.

Town Attorney Michele Villani approached the Board explaining that she must resign as Town Attorney effective July 30, 2013 as she will be taking on a job as a Law Clerk in Monroe County, and such a position does not allow her to act as a Town Attorney. Councilman LaGasse moved to accept with regret Ms. Villani's resignation and thanked her for all her dedication and helpful advice serving in that position. Motion seconded by Councilman DeSain. Vote:

Councilman LaGasse voting aye
Councilman DeSain voting aye
Councilman D'Amato voting aye
Councilman Paliotti voting aye
Supervisor Manktelow voting aye

It was decided that cake will be served to all in attendance at the July 31, 2013 meeting to honor both Mr. Divelbliss, who is retiring and Ms. Villani.

At 7:45, Councilman LaGasse moved to go into executive session, asking Highway Supt. Jake Emmel to remain. Motion seconded by Councilman DeSain. Vote:

Councilman LaGasse voting aye
Councilman DeSain voting aye
Councilman D'Amato voting aye
Councilman Paliotti voting aye
Supervisor Manktelow voting aye

At 8:35, Councilman D'Amato moved to come out of executive session. Motion seconded by Councilman DeSain. Vote:

Councilman D'Amato voting aye
Councilman DeSain voting aye
Councilman LaGasse voting aye
Councilman Paliotti voting aye
Supervisor Manktelow voting aye

The Board discussed tentative start date and other conditions of employment for Tina McQuillen who will replace Nancy Collins as Lyons Town Assessor upon Nancy's retirement September 30, 2013. It was decided that some overlap in employment of the retiring and new Assessor would be beneficial. It was agreed that an official offer should be made to Tina McQuillen in the form of a letter and that the offer should include the Job Description for Town of Lyons Assessor as well as other conditions of employment. Atty. Villani was asked to draft such a letter for Board approval at the July Board meeting.

A discussion ensued, at which time at 8:50 p.m., Councilman LaGasse moved to go back into executive session. Motion seconded by Councilman Paliotti. Vote:

Councilman LaGasse voting aye
Councilman Paliotti voting aye
Councilman DeSain voting aye
Councilman D'Amato voting aye
Supervisor Manktelow voting aye

At 8:55 p.m., Councilman D'Amato moved to come out of executive session. Motion seconded by Councilman Paliotti. Vote:

Councilman D'Amato voting aye
Councilman Paliotti voting aye
Councilman DeSain voting aye
Councilman LaGasse voting aye
Supervisor Manktelow voting aye

As there was no further business, the meeting was adjourned at 9:00 p.m.

Sal J. Colatarci
Lyons Town Clerk